



कार्यालय प्रधान मुख्य आयकर आयुक्त, आन्ध्र प्रदेश व तेलंगाना, हैदराबाद

Office of the Pr. Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana, Hyderabad,

दसवीं तल, आयकर शिखर/ 10TH Floor, Income Tax Towers,

ए.सी. गार्ड्स, हैदराबाद/ AC Guards, Hyderabad – 500 004.

टेलि.नं./Tel. No. 040 – 23425474, फैक्स/ Fax 040-23241427

F.No.Pr.CCIT/Gr.B-Training/Estt/2020-21

Date: 27 /01/2021

MEMORANDUM

Sub: Establishment – IT Department, AP & TS – **Orientation Course for newly promoted Administrative Officers, Phase-2**, scheduled from 08.02.2021 to 19.02.2021 – Nomination of AOs - Regarding.

Ref: Letter in F.No. 01/Planning/DTRTI/BLR/2020-21 dated 19.01.2021, received from DTRTI, Bengaluru.

The following Officers as per Annexure are hereby nominated for Orientation Course for newly promoted Administrative Officers **Phase-2, scheduled from 08.02.2021 to 19.02.2021** – Nomination of AOs, to be conducted by DTRTI, Bengaluru.

2. Training for better delivery is a huge challenge in contemporary times. For the department of Income Tax, its sole and most significant asset is manpower and accordingly, equipping government personnel with necessary skills is utmost importance. Thus, the Heads of Office concerned are directed to relieve the officials so as to enable them to attend the training.

3. Online Course and the link, credentials and other technical details for joining and schedule for sessions being conducted will periodically be shared with the officers & officials through whatsapp or SMS or mail in advance by DTRTI, Bengaluru. DTRTI, Bengaluru intimated that the the same details will also be available in Announcement / News & Events Section of the website www.drttibangalore.com.

4. The Principal Chief Commissioner of Income Tax (CCA) desires that the officers sponsored for training should not apply for leave during this period. If any of the officer has already applied for leave, he/she should suitably revise the period of leave so that he / she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.

5. Even if any of the officer is under orders of transfer from the present office, or any particular officer has not reported for duty at the place of posting, he/she should invariably attend the training course.

6. The Course schedule and othr instructions regarding the online course will alsos be updated in the website:www.drttibangalore.com by DTRTI, Bengaluru.

7. **As the Course is being conducted through the online mode, no exemption will be given for the concerned Officers / Officials. The absence to the said training will be viewed seriously.**

B. Srinivasa Rao 27/1/21

(B. SRINIVASA RAO)

Jt. Commissioner of Income Tax,(OSD)

(Hqrs)(Admn.),

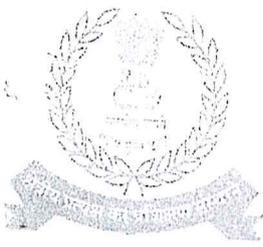
O/o Pr.CCIT, AP&TS, Hyderabad

Copy to:

1. All the Officers concerned through Head of Office.
2. The Addl. Director General (Trg.), Direct Taxes Regional Training Institute, Plot No.17, Near HMT Watch Factory, Jalahalli, BANGALORE 560 013
3. The Head of Office concerned.

ANNEXURE						
S.No	Emp Code	Name of the officer S/Sri/Smt.	Rank	Office in which the officer is working	Mobile No	Mail-id
1	147127	KAVITHA MANOHAR	AO, Gr-III	PR.CIT(CENTRAL), HYDERABAD	8985971333	kavita.manohar@incometax.gov.in
2	119010	VENKATESWAR RAO POTTU	AO, Gr-III	CIT(IT&TP), HYDERABAD	8985971388	venkateswar.r.pottu@incometax.gov.in
3	148074	PADMAVATHI GOPALUNI	AO, Gr-III	CIT(Appeal Unit)-1, GUNTUR	8985971235	padmavathi.gopaluni@incometax.gov.in
4	117240	MOHAMMED MAHABOOB ALI	AO, Gr-III	CIT(TDS), HYDERABAD	8985971377	mehaboob.m.ali@incometax.gov.in
5	115978	MOHAMMED JAFFRUDDIN	AO, Gr-III	CIT(DR), ITAT-2, HYDERABAD	8985971376	jafferuddin.mohammed@incometax.gov.in
6	116189	KRISHNA KUMAR SONI	AO, Gr-III	CIT(Appeal Unit)-9, HYDERABAD	8985971364	krishna.k.soni@incometax.gov.in
7	159336	SYED ABDUL MUJAHID PASHA	AO, Gr-III	CIT(Appeal Unit)-2, HYDERABAD	8985971387	syedabdul.m.pasha@incometax.gov.in
8	142190	SURYA NARAYANA REDDY M	AO, Gr-III	PR.CIT(ReAC)(AU)-1, HYDERABAD	8985971367	mallidi.s.reddy@incometax.gov.in
9	118282	ANAND BANTU	AO, Gr-III	CIT(Appeal Unit)-4, HYDERABAD	8985971368	anand.bantu@incometax.gov.in
10	148618	GANGADHAR GOWD BANDI	AO, Gr-III	CIT(A)-11, HYDERABAD	8985971301	gangadhar.g.band@incometax.gov.in
11	160414	RAVINDER B S	AO, Gr-III	CIT(A)-10, HYDERABAD	8985971523	ravindar.bs@incometax.gov.in
12	142359	SHANKER BHUKYA	AO, Gr-III	PR.CIT-2, HYDERABAD	8985971385	shanker.bhukya@incometax.gov.in
13	141693	G. SANJAY PATEL	AO, Gr-III	PR.CIT-1, HYDERABAD	8985971365	gunda.s.patel@incometax.gov.in

B. Srinivas 27/1/21



क्षेत्रीय प्रत्यक्ष कर प्रशिक्षण संस्थान

DIRECT TAXES REGIONAL TRAINING INSTITUTE

नं. 17, पिण्या प्लांटेशन (बी), निकट एच.एम.टी. घडी कारखाना, जालहल्ली, बेंगलूर - 560013

No. 17, Peenya Plantation (B), Near HMT Watch Factory, Jalahalli, Bangalore -560013

दूरभाष/Phone : 080-23082000, 23452841

फैक्स/Fax-080-23082014

E-mail - bangalore.adg.dtrti@incometax.gov.in

फा. सं. F.No.01/Planning/ DTRTI/BLR/2020-21

दिनांक/ Date: 19.01.2021

सेवा में, /To,

प्रधान मुख्य आयकर आयुक्त/The Pr. Chief Commissioner of Income Tax,
आंध्र प्रदेश एवं तेलंगाना/Andhra Pradesh & Telangana,
हैदराबाद/Hyderabad

ध्यानार्थ/Kind Attn: CIT (Admn. & TPS)

माननीय महोदय/Respected Sir,

विषय/Sub: Request for nominations to the course for newly promoted
Administrative officers, Phase-2 scheduled for the period 8.2.2021 to 19.2.2021 -reg

The DTRTI, Bengaluru had conducted orientation course, Phase-1 for newly promoted Administrative officers between 23.9.2020 and 7.10.2020. From Andhra Pradesh and Telangana, 13 Administrative officers had been nominated for the phase-1 of the course as per the list enclosed. This being a mandatory course for the newly promoted AOs, phase-2 of the course is scheduled for ten days between 8.2.2021 and 19.2021. It is requested that the same officers who were nominated for the Phase-1 of the course be nominated for the Phase-2 of the course also.

भवदीया/Yours faithfully,

(सूसन डी. जॉर्ज/SUSAN D. GEORGE)

अपर महानिदेशक (प्रशि.) /Addl. Director General (Trg.),
डी.टी.आर.टी.आई., बेंगलूरु/DTRTI, Bengaluru

Encl:a/a